



VERITY

SCHOOLHOUSE

Handbook

2024-2025

Revision Date 5/28/2024

This digital handbook, as accessed via VeritySchoolhouse.com will be the official and most up-to-date copy.

Printed versions will not be distributed.

Board Members:

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Administration

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Verity Schoolhouse meets at The Riverbend Calvary Chapel Mission House:

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E-mail: Info@verityschoolhouse.com

Web page: www.verityschoolhouse.com

Facebook: Verity Schoolhouse

Academic Program: Tuesday/Thursday 8:30 a.m. - 3:00 p.m.

Enrichment Program: Friday 9:00 a.m. - 12:00 p.m.

Mission

To provide a blended homeschool and educational classroom support that cultivates a lifetime love of, and a skill for learning through a biblically Christian worldview.

Vision

Verity Schoolhouse aspires to form good study habits, develop godly character, build strong relationships, reinforce faith in Jesus Christ, and create an edifying and peaceful learning atmosphere, by delighting in that which is true, beautiful, and God-Honoring.

Statement of Faith

- The Scriptures, both Old and New Testaments, are the divinely inspired Word of God without error in the original manuscripts. The Bible is the complete revelation of His will for the salvation of men and is the divine and final authority in all matters of faith and conduct.
- God is the Creator of all things, infinitely perfect and eternally existing in three persons: Father, Son, and Holy Spirit.
- Jesus Christ, God's eternal Son, is true God and true man, having been conceived of the Holy Spirit and born of the Virgin Mary. As man, He fully fulfilled and shared our humanity in a life of perfect obedience. He died on the cross as a sacrifice for our sins, according to the Scriptures. Further, He rose from the dead and ascended into Heaven, where He sits at the right hand of the Majesty on High. He is now our High Priest and Advocate.
- God created man and woman in His own image to glorify Him. Through disobedience, man became estranged from God, incapable of a right relationship with God apart from divine grace. Only through regeneration by the Holy Spirit can man become new creatures, delivered from condemnation and receive eternal life.
- The Holy Spirit renews our hearts, leading us in kindness to repentance of our sins and confession of Jesus as Lord. By the same Spirit we are led to trust in divine mercy, whereby we are forgiven all our sins, justified by faith through the merit of Christ our Savior, and adopted into God's family as His children. The Spirit enables the redeemed to live in the world that all people may see our good works and the Gospel of grace at work in our lives and glorify our Father who is in heaven.
- Eternal salvation is a free gift of God, entirely apart from man's works, and is possessed by any and all who have faith in and receive Jesus Christ as their own personal Lord and Savior.
- God's redemptive purpose will be consummated by the return of Christ to raise the dead, judge all people and establish His glorious kingdom. Those who are apart from Christ shall be eternally separated from God's presence, but the redeemed shall live and reign with Him forever.

This Statement of Faith provides the perspective from which all teaching at Verity Schoolhouse will come. Doctrinal issues which are non-essential to salvation (i.g. Baptism or gifts of the Spirit) will be discussed in such a way that a student is led to seek wisdom from his/her parents or trusted authority rather than from the perspective of Verity administration.

At Verity Schoolhouse, we desire to provide a nurturing, Christian atmosphere, lovingly guiding students in a true knowledge of God and adoration of His Son, Jesus Christ through faith empowered by the Holy Spirit. We hope to help students pursue a personal relationship with Jesus Christ, yet give them grace to make their own decisions in their own time, knowing that regardless of their belief, they will be loved and accepted in our community.

Conduct

Verity Schoolhouse is a Christian program providing educational support in a distinctly Christian environment. As indicated in our preceding Statement of Faith, we believe that our worldview and therefore our conduct should be governed by the instruction of the Bible.

Communication

If you need to reach a teacher during class hours, please use the Band app to send a message. Teachers will have phones on and near at all times and will be able to respond in a timely manner. Please call during class hours only in an emergency.

Homeschool-Life.com

www.homeschool-life.com/MO/verityschoolhouse is the website you will log into for registration and online payments. You will request membership at this site, and when granted, you will see your accounting information associated with your student/s. Payments may be made directly through Homeschool-Life or by check.

Band App Usage

Verity Schoolhouse will use the Band app as our primary communication platform. After your student's application has been accepted you will be sent an invitation to join the Band App. Band will be used to communicate everything pertaining to the schoolhouse.

Matthew 18 Principle

When a problem, issue, or interpersonal conflict arises, students, parents and school personnel will follow the Matthew 18 principle. This principle teaches how to seek reconciliation with others in a way that honors and glorifies God. This principle involves praying about the situation and asking God for guidance, examining your own attitudes, actions and motive, and approaching the other person in an attitude of Christ-like love and humility. If the conflict is still unresolved, a teacher or administrator will accompany you as you approach the person again. If a final attempt at reconciliation is needed, the issue can then be brought before the school board. Using the Matthew 18 principle, we model for others and for our students how to handle conflict in a Christ-like manner.

Adult-Student Guidelines

Statement of Philosophy

Verity Schoolhouse is committed to fostering an environment that promotes academic and professional success in students and adults at all levels. The achievement of such success is dependent on an environment free of behaviors which can distract and

undermine the important mission of our program. An atmosphere of mutual respect, and trust is essential. Although everyone bears responsibility in creating and maintaining this atmosphere, adults bear particular responsibility and must be ever mindful of this in their interactions with their colleagues, school parents, and children in their care.

Admissions and Enrollment

Admissions Application

Enrollment at Verity Schoolhouse is at the discretion of the Board of Directors and is open to all families with students meeting the age requirements, and who are in agreement with our “Statement of Faith”. An application must be submitted through the homeschool-life website. The Board will review the application, and the applicants will be notified if it has been accepted. At this time a \$100.00 per family application fee will need to be paid to be enrolled. Once the enrollment fee is received, families will be able to register for the desired program through Homeschool-Life.

Withdrawal Policy

If it becomes necessary for a student to withdraw from Verity Schoolhouse during the school year, the following steps are to be completed:

1. Parents will notify a Director that they wish to withdraw their child from Verity Schoolhouse
2. Once a student has begun a semester, parents are expected to pay the tuition for the remainder of the semester unless the family is moving out of the area. Tuition paid in advance will be refunded for the unstarted semester the student will no longer be attending.

Age Eligibility

Verity Schoolhouse will provide support for families with students in grades kindergarten through eighth grade. A student should be five years old by July 31st to start kindergarten.

Class Size

Class size is limited to 10 students. Classrooms will be divided into groups called “Clusters”. Based on placement testing, clusters will be divided into individualized learning groups. A ratio of one teacher to 10 students will always be maintained.

Students with Disabilities

Verity Schoolhouse is not equipped to provide a high-quality education for those with significant disabilities. If a disability is mild, Verity Schoolhouse may be able to accommodate the student’s needs. Each student will be considered on a case-by-case basis.

Homework

Verity Schoolhouse is a homeschool support organization that will provide families with coursework, pacing, and accountability. Material will be open-and-go as that allows for a seamless transition between the schoolhouse and the home. Parents are welcome to add additional subjects and studies at home.

Logs

We will provide a record of hours completed at the schoolhouse in order for you to add them to your log. All school-days done at home should also be recorded. It is the responsibility of the family to log all outside-of-class reading material. Material read at Verity Schoolhouse will be kept in the classroom log.

Financial Policies

Registration

Application Fee: A \$100 per family will be required to enroll your students. This will be paid through the Homeschool-life website after your student has been accepted.

Supply List

There is a \$50 per student supply fee for Schoolhouse supplies. Students will bring a backpack daily with curriculum and a set of personal supplies. This student supply list will be sent in July.

Curriculum

Families are responsible for purchasing their own student's Math & Language curriculum. Once your student is enrolled and has been assessed, you will receive an email with the curriculum needed.

Tuition

2024-2025 School Year	Fee Per School Year
Academic Program (T/TH)	\$2,400.00
Fantastic Friday Program	\$ 480.00
Complete Program (T/TH/F)	\$2,880.00

Fees

2024-2025 School Year	Fee Per School Year
Academic Program Registration Fee (per family)	\$100.00
Supply Fee for Academic Program (includes Fridays)	\$ 50.00
Fantastic Friday Program Registration Fee (per student/year)	\$ 25.00
Supply Fee for Fantastic Friday only (per student/ year)	\$ 50.00

Payment Options

Tuition payments are due on the 1st of each month, August-May.

There are three options for tuition payments. When you register on the Homeschool-life website, you will be asked to choose from one of the payment options.

Option One: Pay in full on or before August 1st

Option Two: Pay the first semester on or before August 1st and the second semester on or before January 1st.

Option Three: Monthly Payments starting on August 1st continuing through May 1st.

No discounts are given for siblings or early payments.

Calendar 2024-2025

Verity Schoolhouse meets for 30 weeks from Labor Day to Memorial Day. Verity Schoolhouse Academic Program classes meet from 8:30 a.m. to 3:00 p.m. on Tuesday & Thursday. The Fantastic Fridays Enrichment Program meets from 9:00 a.m. -12:00 p.m. on select Fridays. Make-up days will be used if Schoolhouse days are missed due to inclement weather.

Academic Program Dates:

First Day: Tuesday, September 3, 2024

Last Day: Thursday, May 8, 2025

Breaks:

Fall: 11/26 - 11/28

Winter: 12/24 - 1/16

Spring: 3/18 - 3/20

Make-up Days:

Academic Days, if necessary: 1/14, 1/16, 5/13, 5/15

Enrichment Fridays, if necessary: 1/17, 5/16

Friday Enrichment Dates:

September 13 - 27

October 11 - 25

November 8 - 22

December 6-20

January 31 - February 14

February 28 - March 14

March 28 - April 11

April 25 - May 9

Policies and Procedures

Attendance

Verity Schoolhouse meets for 30 weeks from Labor Day to Memorial Day. Verity Schoolhouse classes meet from 8:30 a.m. to 3:00 p.m. on Tuesday & Thursday, and 9:00 a.m. -12:00 p.m. on select Fridays. If a student is unable to attend the schoolhouse on a scheduled day, please send a Band app message to the Director before 8:45 a.m. If a student needs to leave early, please send a Band app message to the Director.

Refunds will not be given for absences or tardiness.

Cell Phones

Students will not be allowed to have cell phone usage during Schoolhouse hours.

Dress Code

Shirts:

Verity Schoolhouse uniform t-shirt and/or hoodie issued by Verity. If a Verity hoodie is worn, a Verity t-shirt must be worn underneath.

Pants:

Jeans or pants without holes, shorts, or skorts may be worn. All items besides jeans must be a neutral color such as, black, tan, gray, or navy.

Shoes:

Students should wear tennis shoes and socks. No open toe shoes or sandals.

NOTE: Students will remove their shoes when entering the schoolhouse, so please make sure students wear socks for their comfort.

Food

Students will need to bring 2 snacks and a lunch on Tuesday & Thursday, and 1 snack on Friday.

Transportation

Drop-Off: 8:15 a.m. Please use the second entrance into the circle drive. When you drop off your student at the Schoolhouse, the first car in line should pull up to the portico drive. Please wait for someone to open the car door to let your student out. A staff member will direct your student into the Schoolhouse. **If you arrive late, please send a Band app message to the Director to let her know when you will be arriving. Park and walk your student/s to the side entrance. An adult will open the door for your student/s.**

Pick-Up: 3:00 p.m. The first car in line should pull up to the portico drive. An adult will bring your children to your car, open the door, and help them get in. You are responsible for buckling your child. Exit by driving forward and turning right at the end of the circle.

Please drive slowly. Students not picked up by 3:15 p.m. (without prior notice and approval) will be charged a \$15.00 late fee after the 2nd occurrence.

Parents are to provide transportation to and from the Schoolhouse and to and from any Schoolhouse events. Carpools and ride-share can be arranged between families.

Drop-off/Pick-up Safety Rules:

- Please have your child exit the car on the passenger side (right) side.
- Please do not engage staff or other parents in conversation while in the carpool line during drop-off and pick-up.

***NOTE:** Please be sure grandparents, siblings, etc. who may be dropping off or picking up your child are aware of these procedures.*

Weather Policy

Verity Schoolhouse believes strongly in a child's need for play, especially outdoors. During our generous recess periods, students are generally expected to be outside, rain or shine. Parents are encouraged to purchase appropriate clothing for outdoor play in all types of weather. The temperature will be noted daily before recess times. If the temperature is below 32F (with wind chill) students will be permitted to go inside for warming breaks but still encouraged to stay outside for as long as they are comfortable. If the temperature is below 25F (with wind chill) an indoor recess period will be given.

Snow Days (Delays and Closures)

We will follow the Washington school district announcements for school closings due to weather. No in person class will be taught if our local school district has closed.

If you feel it is unsafe to travel, please stay home. You can complete your studies that day at home and log it as a school day. Let the Director know, if this is the course you are taking that day, by sending a Band app message.

Grading and Level Placement

Parents will assess the student's level before attending class. Students in grades K-8th will not be given letter grades. We will send all completed work home to be graded by parents.

Discipline

Classroom Rules

1. Listen carefully and follow directions.
2. Keep hands, feet, and objects to yourself.
3. Walk inside the Schoolhouse, and use inside voices.
4. Raise your hand to talk or ask questions in class.
5. Stay within the sight and hearing range of an adult at all times.

Habits of Learning and Friendship© curriculum will be taught. This curriculum, developed by Genevieve Peterson, is based on the most current research in behavior intervention, historical wisdom of great educators, and years of practical experience in both the educational and therapeutic settings of the author.

Behavior Management

Students will be expected to obey the classroom rules.

Upon reprimand, the student will discreetly receive a small paper stop sign and will miss 5 minutes of recess time for each stop sign received.

If a child's poor behavior becomes habitual (3 sequential days), a note will be sent home to be signed by the student and parent. If poor behavior continues, a meeting will be called with the parent to discuss a plan for positive change.

We will also use rewards for positive behavior throughout the year through daily rewards of stickers, special privileges and verbal praise.

Health and Safety

Safety

The safety of Verity Schoolhoused students is of utmost importance. Doors to the Schoolhouse will be locked during classroom hours. When outside, students must stay within the hearing and vision of the supervising adults.

Illness

A student should stay home if they are not feeling well or if they have an illness that may be contagious. If an antibiotic has been prescribed for the illness, the child may not return until the antibiotic has been taken for 24 hours. A clear, runny nose and/or mild cough are permitted at the Schoolhouse. **If anyone in your household has fevers, or vomiting, please keep your students home until the household is free of those symptoms for 24 hours.**

Please follow this chart for further guidelines:

I NEED TO STAY HOME IF...						
I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL
						
Temperature of 100.4 or higher	Within the past 24 hours	Within the past 24 hours	Body rash with itching or fever	Itchy head, active head lice	Redness, itching, and/or "crusty" drainage from eye	Hospital stay and/or ER visit

I AM READY TO GO BACK TO SCHOOL WHEN I AM...						
Fever free for 24 hours without the use of fever reducing medication (e.g. Tylenol, Motrin)	Free from vomiting for 24 hours	Free from diarrhea for at least 24 hours	Free from rash, itching, or fever. I have been evaluated by my doctor if needed.	Treated with appropriate lice treatment at home and proof is provided to nurse	Evaluated by my doctor and have a note to return to school	Released by my medical provider to return to school

Illnesses at School

If a student becomes ill at school, a Director or teacher will contact the parent to immediately pick up the child. The child will be allowed to rest away from other children until they can be picked up. If the parent cannot be reached, the people on the emergency contact form will be called.

Prescriptions Drugs

Every effort should be made to give children their prescribed medication at home. Medication cannot be stored at Verity Schoolhouse. Inhalers are an exception and may be brought to the Schoolhouse if the Director has been made aware.

Allergies

Please make Verity Schoolhouse aware of any allergies your child may have when completing the registration packet. Although Verity Schoolhouse cannot be an allergen free space, efforts will be made to be sensitive and safe to all allergy concerns.

Medical Emergencies

In the event of an illness or accident that requires immediate medical treatment, 911 will be contacted. Every effort will be made to contact the parent, the child's doctor, and other persons listed for emergency contact. If a parent cannot be contacted, a Verity Schoolhouse staff member may authorize emergency treatment including transportation for the child to any hospital reasonably accessible.

Emergency Contact

As part of the Registration Packet, parents will be asked to provide emergency contacts. These contacts will be a backup if the parent is not available in case of sickness, injury, or emergency. Please keep these contacts up-to-date.

I have read, understand, and agree to abide by the Policy and Procedures Handbook for Verity Schoolhouse.

Parent Name

Parent's Signature

Date: _____